



CERTIFICATE

January-June

Sessional Examinations
CVET: Certificate in vocational Education and Training

**BOTSWANA COLLEGE OF DISTANCE
AND OPEN LEARNING**

**Certificate in Vocational Education and Training
CVET**

Sessional Examination

Marks: 100

3 HOURS

Instructions

1. This examination consists of **Eight** units: 1-8
2. Answer all questions in the spaces provided
3. Write in grammatical English
4. There is a total of ten pages including the cover page

Student No: _____ Regional Centre _____



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UNIT 1: INTRODUCTION TO CVET

a) List any three functions of a trainer (3marks)

b) Describe the work of an assessor (3 marks)

c) Discuss how as a trainer you will solve the following challenges. (6 marks)

(i) Absenteeism of a trainee (3 marks)

(ii) Trainee with attitudinal problems (3 Marks)

(12 marks)



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UNIT 7: FACILITATE THE LESSON

a) Answer the following multiple questions by circling the correct answer. (5 marks)

i) _____ is the likelihood that a substance will cause illness, injury, or death in the condition of its use.

- A. Hazard
- B. Risk
- C. Accident
- D. Bad luck

ii) What is the best way of dealing with a hazard to ensure others are not put at risk.

- A. Remove it immediately
- B. Leave it for others to sort out
- C. Place a barrier tape around it
- D. Display a warning sign

ii) _____ is made of doors, windows, ventilators, and skylights.

- A. Artificial ventilation
- B. Mechanical ventilation
- C. Natural ventilation
- D. Mixed ventilation

iii) Why should accidents in the training place or workplace be reported?

- A. To prevent a similar accident in the future
- B. Reduce levels of paper work
- C. Ensure trainees receive the right training
- D. To enable trainees to learn from their mistakes

v) Which of the following describes a training place or work place health and safety hazard?

- A. Putting the wet floor sign up after mopping the floor
- B. An activity which cannot be insured
- C. Storage of cleaning liquid in a food cabinet
- D. Something that might not cause harm



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Use the scenario below to answer question b

Mr Japane is preparing the venue for his upcoming training session. On of the things he is currently doing is the designing of sign posters to guide the leaners around the venue.

b). Use the following subtiles to advice Mr. Japane on factors to consider when designing sign posters.

i) Size of the sign posters (3 marks)

ii) Placing of the sign posters (3 marks)

iii) Visibility of the sign posters (3 marks)

(14 marks)

